Success Plans

Creating the plan

1. Click on **Students** in the side Starfish Menu.
2. Select the **My Students** tab.
3. Select the appropriate group of students (e.g. Academic Alert, Probation, etc.) from the **cohort drop down**.
4. Select all students on each page that populates.
5. Click **Success Plan**.

6. Select the appropriate **Plan Type**.
7. **Review** the items within the plan and edit/delete as necessary.
8. Click **Submit** to create the success plan.

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