ARTICLE 11
TUITION REMISSION

11.1 Tuition Remission for Faculty Members.

11.1.1 Full-time Faculty Members are eligible for tuition remission at the undergraduate or graduate/professional level for a maximum of 6 credit hours per semester which may be taken for regular or audited credit hours; except that full-time Faculty Members enrolled in a clearly defined graduate or professional program are eligible for remission of all courses taken within the limits imposed by the appropriate Academic Unit Head, Dean or provost.

11.1.2 Part-time Faculty Members are eligible for tuition remission at the undergraduate or graduate/professional level for a maximum of 3 credit hours per semester which may be taken for regular or audited credit hours.

11.1.3 Retired Faculty Members who have begun to draw a pension benefit continue to be eligible for the same tuition remission benefits for which they were eligible before retirement.

11.1.4 Fees and Fines. Tuition remission for Faculty Members shall continue to cover these fees: instructional, general, ITIE, campus-life, and program. Tuition remission for Faculty Members shall continue to not cover lab, aviation, and late fees and library and parking fines.

11.1.5 Health Insurance Fees. If the Faculty Member is enrolled in six (6) or more credit hours of coursework per semester, it is his/her responsibility to complete the University’s health insurance waiver document annually by the due date, as per University policy. If the Faculty Member does not complete the waiver, s/he will be charged for student health insurance, as per University policy.

11.2 Tuition Remission for Spouses, Domestic Partners, and Unmarried Dependents of Faculty Members

11.2.1 For the purposes of this paragraph, “unmarried dependents” shall be defined as follows: naturally-born sons and
daughters, stepsons or stepdaughters of the employee, and individuals for whom the employee has been appointed the legal guardian pursuant to court action or by the terms of a valid will, who receive primary financial support from the employee. Determination of primary financial support shall exclude consideration of income such as that from co-op program employment.

11.2.2 The following individuals are eligible for full instructional fee remission at all levels, except as noted in Articles 11.2.3 – 11.2.10:

(a) spouses or domestic partners of Faculty Members;

(b) unmarried dependents of Faculty Members;

(c) spouses, domestic partners and unmarried dependents of former Faculty Members who retired and have begun to draw a retirement benefit;

(d) spouses, domestic partners and unmarried dependents of former Faculty Members who became completely disabled while employed by the University;

(e) spouses, domestic partners and unmarried dependents of former Faculty Members who died while employed by the University.

11.2.3 Spouses, domestic partners and unmarried dependents must register for graded status in all courses in order to receive full instructional fee remission.

11.2.4 Spouses, domestic partners and unmarried dependents must demonstrate satisfactory progress, based on criteria established by the student financial aid office as required by federal laws and regulations, in order to continue to receive full instructional fee remission. Eligibility for instructional fee remission shall be suspended for spouses, domestic partners, and unmarried dependents who fail to maintain satisfactory progress until such time as this requirement has been met.
11.2.5 Spouses, domestic partners and unmarried dependents whose permanent residence is outside the state of Ohio shall pay $15 per credit hour for courses at all levels, unless enrolled in an academic program covered by a reciprocity agreement with the state in which s/he resides.

11.2.6 Unmarried dependents of Faculty Members or former Faculty Members described in Article 11.2.2 are eligible for remission of twenty-five percent (25%) of the cost of private music lessons taken for credit as electives.

11.2.7 Unmarried dependents of Faculty Members are entitled to remission of one-half (1/2) of the instructional fee in the University nursery school.

11.2.8 The maximum number of credits at the undergraduate level to which full instructional fee remission benefits may be applied is 216 quarter hours or 144 semester hours or the combined equivalent, except that in cases where the minimum number of credit hours required to complete a program is larger than 216 quarter hours or 144 semester hours or the combined equivalent, that required number of credit hours shall be covered by instructional fee remission. Course withdrawals to which a penalty applies, and incompletes, shall apply to this maximum number of undergraduate hours.

11.2.9 Instructional fee remission benefits shall not apply to the J.D. in the College of Law, the M.D. and the M.S. in Physiology in the College of Medicine, and the Pharm.D. in the College of Pharmacy.

The provisions of this Article (11.2.9) shall not apply to any spouse, domestic partner or unmarried dependent of a Faculty Member who was admitted and enrolled in a graduate/professional level program in the Colleges of Law, Medicine, and Pharmacy by the last day of the Spring 2008 term.

11.2.10 Fees and Fines. Tuition remission for spouses, domestic partners, and dependents of Faculty Members shall continue to cover instructional fees. Tuition remission for spouses, domestic partners, and dependents of Faculty
Members shall continue to not cover general, ITIE, campus-life, program, lab, aviation, and late fees and library and parking fines.

### 11.2.11 Health Insurance Fees

If the spouse, domestic partner, or dependent of a Faculty Member is enrolled in six (6) or more credit hours of coursework per semester, it is his/her responsibility to complete the University’s health insurance waiver document annually by the due date, as per University policy. If the spouse, domestic partner, or dependent of a Faculty Member does not complete the waiver, s/he will be charged for student health insurance, as per University policy.

### 11.3 Non-credit courses

In all cases, no tuition remission shall be made for courses not carrying academic credit, with the exception of nursery school. Individuals may take noncredit courses for one-half of the normal course fee, but no person will be allowed to take two or more such courses simultaneously at this rate. Registration will be handled on a first-come, first-serve basis with no more than twenty percent of the total available places being held for this purpose. A course not being closed on the first day of class may have additional individuals admitted at one-half of the normal course fee.