IT Managers Committee Meeting Minutes
August 12, 2014

Welcome and Meeting Objectives – Erma Fritsche

Review and approve minutes of prior meeting – Dom or Erma

Call for approval and second: Minutes were available just before the meeting so this action item will be moved to the September meeting with a link to the July and August meeting minutes

New Business & Updates

- Architecture Principles – call for acceptance – Erma
  - Guiding Principles for compliance purposes and for flexibility to adjust for the requirements of Grants and Federal Funding initiatives
  - Models of assessment six S’s was recommended in the process of reviewing the document. Chris Edwards will offer a discussion will continue offline for this process
  - Actionable items requested for departmental audits: data to be requested from Office of Internal Audit seeking common threads for collaborative resolutions
  - Erma will request both internal and external audit reports

- Enterprise software license servers - Diana Noelcke (10 min)
  - Yu Chin – why is UCIT not hosting licensing servers BV, AR, DK, Tony, Paul S are all currently running key license services
  - Why not host licensing – Brian asked what would be added for shared service for managing the licensing for IT?
  - Communicate to Don Rainwater what the needs are for this service across IT@UC: send a message to the list serve for a call for information to be sent to Don Rainwater
    - Sub- Group: Megan, Jorin, Joe Dowd, Aaron Rucker, Nursing, Ryan More
  - Audit Item for multiple groups
  - SCCM have any impact on this? Yes, can help with monitoring and needs to be leveraged
  - Licensing & Monitoring – what tools to leverage; coverage outside of general?

- Password Task Force – Bo, Nick Lott to lead, Gary Graff, Wade, Dan Kuhlman
  - UCIT set up task for COM for controlling longevity and complexity; will be 90 days; ready for testing
• Group to consider alternatives for 90 days – pros & cons
  • Next steps
  • IT Audits Collection of Reports: Actionable items; i.e. password policy, disaster recovery, etc. – Erma
    • Contact Christine Ackerman
    • External Audit InfoSec
  • UniverSIS Replacement Update - Gary Grafe
    • Fit Gap complete by end of August – 1 month delayed
    • Official title: Catalyst, driving the student experience forward
    • Pillars of PS == Campus Solutions; Interaction Hub is portal; Oracle data analysis; looking to start testing coding against these platforms
    • Middleware – People Tools application server, new release 8.5.4 allows to develop for responsive design and mobile deliverables
    • Set up for next release before launch
    • Oracle is behind the Student Campus Solutions
    • Focus on HR and Finance 1 year after the go-live date will be the next technical upgrade
    • UPK – user productivity kit – record screen interactions allowing for training with captures and creates word for regression testing of process and procedures
    • Encrypted local hard drives (McAfee Encryption set by Enterprise Desktop Services) for each team member – data not to reside there; just in case
    • JSCAPE – landing zone for secure file transfers and is event based action occurs on a file
    • Eloqua solution for storage – Oracle product, not far enough along for Higher Education and will now be using Hobson, which requires a major upgrade
    • Radius CRM with middleware suite for integration process and will address needs for campuses and grad school; admissions related
    • Curriculum module scheduled for May 2014 will soon be ready
    • Registration targeted for October 2015 with ongoing discussion for “how to”
    • Fit-Gap Engineering Graduate Application System – Emily Kruger will know; this is separate from Graduate School
    • Currently moving from Sandbox to Development
    • API’s available for the Hackathon – hoping for February
• Canopy Portal Update - Chris Edwards
  • Launch page to be deployed next Tuesday feedback is incorporated
  • Mobil friendly and responsive design built in CQ5
  • Login on the front page now
  • Blackboard login will be added later as soon as security for this is in place
• Echo360 Update - Chris Edwards
  • Appliances all installed with minor AV issues
  • Train the trainer last week and faculty training this week on Thursday and the 19th for participating faculty; 150 are involved
  • Large pilot due to scope creep which was expected
Don Rainwater ready for fall and noted we were very well prepared by vendor’s assessment

Phase 2 will happen in spring with lecture tools, active tools component, clicker, study guide, take notes live, etc.

Evaluations will be provided from a sub-team.

Providing a survey – Jason?
  - Yes, working for both faculty & students, very detailed

- Kaltura is signed for the enterprise for 3 years unlimited storage & bandwidth
  - fall ramp up; 6 colleges are willing to help support and train CON, COB, CECH, Allied Health first for workflow and then join in Spring

- Web Conference Task Force Update - Chris Edwards
  - October recommendation to be brought forward
  - Have a Spring pilot of recommended solution
  - Wade: Q: using Lync as alternative for short term – is training published
  - Link to documentation sent via list

- Data Center Task Force Update - Megan
  - Working on agreement with state data center for hot site and is approved up through IT Governance – Diana proposal is sent to BOT 8-26-14 and all costs to Treasurer for the leasing
  - Business Continuity is part of this endeavor 9 key systems from UC identified for co-location
  - Partnership agreement rather than contract
  - 50% less cost than any other co-location option and includes the 100 GB
  - Leadership: Diana, Dom, and team including Dan Kuhlman
  - 3 things:
    - Disaster Recovery
    - Hot Site
    - 100 GB connection to campus

- Adobe Creative Cloud Licensing Update - Dom
  - Gary Casson changed agreement can accept email approvals
  - CDW-G is the third party provider – need a purchase agreement with CDW-G
  - Office of General Counsel is complete
  - Adobe is working on CDW-G and purchase agreement
  - Pricing list? -- the whole suite $100 a year per machine
  - Restrictions on affiliates? -- University owned device
  - What about VM’s? – Do not support virtualization; licensing is OK but if it breaks Adobe won’t support it
  - Software monitoring and inventory is very important
  - Formalizing the execution: Adobe assured us of tracking, and yet, it will not be available until October – likely end of the year
• Receive license; package for MSI and PKG; can install anywhere – IT@UC controlled release initial until dashboard for monitoring is available
• $100 per seat how many while – GETit will be used for now
• John H. – affiliates are very tricky – not machines of UC COM so that is not available
• Diana – Airwatch product? Can this help us?
• Do we still have Acrobat? -- separate and not part of this with CC
• SAS model from GETit

• Enterprise Server Storage - Don Rainwater
  • Isilon storage migration testing going well
  • Dan met with groups using current storage – went well: magnitude 2000 clients over 200 M files and moving is time
  • Scheduling cut overs example Bb is one customer
  • All current to be completed this fall and ready for all Spring
  • 150 TB has been migrated and 150 TB is ready
  • Current users are on NS480 and Solara which included UC Filespace – Echo 360 will go here

• Box- Enterprise Storage - Don Rainwater
  • UC File Space replacement will be a combo of things
  • Initially targeted Fall Semester
  • Appropriate use, data types, what to do and not to do
  • Students need to know why box rather than Google storage
  • Let Don know if you want to be a part of task force– Wade; off site clinics with a mix of employees and need a way to share and started using Sharepoint and Onedrive as a possible solution for now – limitations for affiliates – comes back to what are the options and why
  • Diana first looked as a replacement for UC File Space – not a full solution
  • Box is not a departmental share solution
  • SLA for how to use what it means and how to go forward
  • Chris: Business side & learning side
  • Integration is not yet worked out
  • Isilon exposure through Sharepoint – not yet decided
  • Megan – when meeting? Next week!

• What Have You Heard?
  • Bb outage – August 16 for 12 hours; SP 14 patch for performance issues
  • Safe Assign – also outage not as impactful
  • Diana – Adobe by Thursday or Friday this week
  • IDM System – stabilized?
    • Novell came in and now know that bug issue correction made things worse
    • feature removed and resolved the issue
  • Upgrading to new version in near future
Chris – course evaluation is now back online and stable and made some changes with fresh installations and vm’s – catching up

Action Items

Old Action Items

- Password policy changes – Create a small task force to determine best course of action for communicating and implementing 90-day password policy change – include Bo
- Erma Fritsche – Schedule Bb SP13, Kaltura and Echo 360 training for IT Managers
- Dom Ferreri – Invite Dell representative back to another committee meeting to review the full line of Dell products.
- Dom Ferreri – Take the printing issue to IT Council when Efficiency Council report is available

Adjourned: 11:00 am