Viewing Enrollment Requirement Groups

This guide will cover how to view course requisite details for a specific enrollment requirement group.

1) From the Catalyst Staff Homepage, select the **NavBar** icon then select **Navigator** from the pop out menu.

Another pop out menu will appear where you will select the following items in a particular order: **Curriculum Management > Enrollment Requirements > Enrollment Requirement Groups**

![Navigator Menu](image)

2) On the search page, enter the requirement group number then select **Search**.

For course-level requirements, it is recommended to enter criteria in the following fields if the requirement group number is unknown.

- Subject Area
- Catalog Number
- Academic Group (College Number)
- Description

Selecting the magnifying glass for a search field will provide you with the field code and descriptions.

**ADDITIONAL SEARCH PARAMETERS:** For class-level or course-level requirements you can also enter an **Academic Group** (college number) and add text in the **Description** field to search for a requirement when the requirement group number is unknown.

3) Select **Search**. You will be directed to the requirement group’s page if your search content directly matches a result item.
SEARCH RESULTS: You may receive a results list if more than one result item matches your search criteria. At that point, you can enter more search criteria to narrow your search or select your desired section from your search results list.

4) Select the Requisite Detail tab. This tab displays details of the course and non-course requirements that have been linked together.

5) The group line type section determines the format for each line or row of data. The available line type options include:

   • **Condition**: Specifies allowable values of data elements that are associated with a student, such as Academic Plan.

   • **Course**: Identifies a specific course a student must take to fulfill the requisite.

   • **Wild Card Course**: Specifies a range of courses based on Academic Group, Subject Area, and/or Catalog.

MULTIPLE REQUISITES: Select the View All link located on the Group Line Type header to display all of the enrollment requirements if multiple rows exist.

The requisite lines can be joined by an “AND” or “OR” statement. An “AND” statement means that the both requisites are required by a student to complete while an "OR" statement is stating that either requisite can fulfill an enrollment requirement.