## Office of the Registrar
### Fall 2019 Working Calendar
effective: 11/20/2018

<table>
<thead>
<tr>
<th></th>
<th>2198</th>
<th>2198.D</th>
<th>2198.E</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full Semester</strong></td>
<td>8/26/19 - 12/14/19</td>
<td>8/26/19 - 10/15/19</td>
<td>10/16/19 - 12/7/19</td>
</tr>
<tr>
<td><strong>1st Half Semester</strong></td>
<td>February 15</td>
<td>February 15</td>
<td>February 15</td>
</tr>
<tr>
<td><strong>2nd Half Semester</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Class orders due in Catalyst
- February 15
- February 15
- February 15

### Class Schedule, Visual Schedule Builder, and Shopping Cart available to Students
- February 18
- February 18
- February 18

### Current Student Registration (Specific Groups)
- March 7 - 8
- March 7 - 8
- March 7 - 8

### Current/Transfer Student Registration
- March 11 - April 14
- March 11 - April 14
- March 11 - April 14

### Open Registration
- April 15
- April 15
- April 15

### Classes begin
- August 26
- August 26
- October 16

### Registration

#### Last day to join a waitlist
- September 1
- August 29
- October 19

#### Last day to:
- register online
- declare a class audit or pass/fail
- change credit hours, sections, career level
- September 1
- August 29
- October 19

#### Late adds, online with permission
- September 2 - December 14
- August 30 - October 15
- October 20 - December 7

#### Late registration changes to:
- grading basis
- credit hours
- sections
- career level
- September 2 - 10
- August 30 - September 1
- October 20 - 22

*Faculty signature required on paper slip*

#### Late registration changes to:
- grade basis
- credit hours
- sections
- career level
- September 11
- September 2
- October 23

*Faculty & offering college signatures required on paper slip*

#### $25 Late Registration Fee per class begins
- September 11
- September 2
- October 23
## Graduation Application

<table>
<thead>
<tr>
<th>Event Description</th>
<th>Date 1</th>
<th>Date 2</th>
<th>Date 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online Graduation Application Opens for <strong>SPRING 2020</strong></td>
<td>August 26</td>
<td>August 26</td>
<td>August 26</td>
</tr>
<tr>
<td>Online Graduation Application Closes for <strong>FALL 2019</strong></td>
<td>September 17</td>
<td>September 17</td>
<td>September 17</td>
</tr>
</tbody>
</table>

## Drops & Withdrawals

<table>
<thead>
<tr>
<th>Event Description</th>
<th>Date 1</th>
<th>Date 2</th>
<th>Date 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last day to drop (no entry on academic record)</td>
<td>September 10</td>
<td>September 1</td>
<td>October 22</td>
</tr>
<tr>
<td>Withdrawal period begins (&quot;W&quot; or &quot;F&quot; on academic record—participation indication required by instructor online)</td>
<td>September 11</td>
<td>September 2</td>
<td>October 23</td>
</tr>
<tr>
<td>Last day to withdraw online</td>
<td>November 15</td>
<td>October 4</td>
<td>November 22</td>
</tr>
</tbody>
</table>

## Refund Schedule

<table>
<thead>
<tr>
<th>Event Description</th>
<th>Date 1</th>
<th>Date 2</th>
<th>Date 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Day to drop with 100% refund</td>
<td>September 10</td>
<td>September 1</td>
<td>October 22</td>
</tr>
<tr>
<td>No refund</td>
<td>September 11</td>
<td>September 2</td>
<td>October 23</td>
</tr>
</tbody>
</table>

## Fall Reading Days

<table>
<thead>
<tr>
<th>Event Description</th>
<th>Date 1</th>
<th>Date 2</th>
<th>Date 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Reading Days</td>
<td>Thursday - Friday, October 10 - 11</td>
<td>Thursday - Friday, October 10 - 11</td>
<td>Thursday - Friday, October 10 - 11</td>
</tr>
</tbody>
</table>

## End of Term & Post-Term

<table>
<thead>
<tr>
<th>Event Description</th>
<th>Date 1</th>
<th>Date 2</th>
<th>Date 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last day of classes</td>
<td>December 8</td>
<td>October 15</td>
<td>December 7</td>
</tr>
<tr>
<td>Examination period</td>
<td>December 9 - 14</td>
<td>last day of class</td>
<td>last day of class</td>
</tr>
<tr>
<td>Incomplete (I) grades lapse to F</td>
<td>December 13</td>
<td>December 13</td>
<td>December 13</td>
</tr>
<tr>
<td>Semester ends</td>
<td>December 14</td>
<td>December 14</td>
<td>December 14</td>
</tr>
<tr>
<td>Grades Due to Registrar's Office</td>
<td>by 5:00 p.m. December 18</td>
<td>72 hours after final exam</td>
<td>72 hours after final exam</td>
</tr>
<tr>
<td>Undergraduate Academic Standing assigned</td>
<td>December 19</td>
<td>December 19</td>
<td>December 19</td>
</tr>
<tr>
<td>Prerequisite Drops processed for <strong>SPRING 2020</strong></td>
<td>December 19</td>
<td>December 19</td>
<td>December 19</td>
</tr>
</tbody>
</table>

**NOTE:** Flex Session (.F) class ordering deadlines are the same as the parent term - all other processing deadlines vary by class dates.