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DATE: July 10, 2009

TO: Members of the Compensation Subcommittee of the Board of Trustees
Gary Heiman, Chairperson
C. Francis Barrett
Sandra W. Heimann
and
Karen K. Faaborg
Mitchell D. McCrate

FROM: Susan M. Stringer
Executive Assistant to the Board of Trustees and the Sr. Vice President for
Administration and Finance

SUBJECT: Meeting of the Compensation Subcommittee

This memorandum confirms that a meeting of the Compensation Subcommittee, a subcommittee of the Finance and Administration Committee of the Board, will be held Thursday, July 16, 2009 in Room 620, University Pavilion at 8:00 a.m. The purpose of the meeting is to fulfill the subcommittee's obligation under university rule 3361:30-17-01 and to that end the Compensation Subcommittee will go into executive session "(t)o consider the . . . compensation of a public employee or official . . ." [ORC Section 121.22(G)(1)].

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cc: Board of Trustees
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