



**Board of Trustees**  
University of Cincinnati  
P.O. Box 210062  
Cincinnati, OH 45221-0062

614 University Pavilion  
Phone (513) 556-3233  
Fax: (513) 556-5269  
Email: Board.Trustees@uc.edu

DATE: March 9, 2011

TO: Members of the Board of Trustees  
Sandra W. Heimann, Chairperson  
C. Francis Barrett, Vice-Chairperson  
Thomas H. Humes, Secretary  
Margaret E. Buchanan  
Thomas D. Cassady  
Stanley M. Chesley  
Gary Heiman  
H.C. Buck Niehoff  
Robert E. Richardson, Jr.

Portia Watkins, Graduate Student Trustee  
Kyle Quinn, Undergraduate Student Trustee

FROM: Susan M. Stringer  
Executive Assistant to the Board of Trustees and Senior Vice President for  
Administration and Finance

SUBJECT: Meeting Number Three Hundred and Four of the Board of Trustees

This memorandum confirms that the Three Hundredth and Fourth Session of the Board of Trustees will be held on Tuesday, March 15, 2011, in the Russell C. Myers Alumni Center.

The proceedings of the day will begin at 8:30 a.m. President Gregory H. Williams will address the Board and, following his comments, presentations will be given on the following topics:

- Semester Conversion Update
- UC2019 ► Academic Master Plan Update

The committee meetings will be held sequentially following the presentations. The first meeting will be the Academic and Student Affairs Committee followed by the Finance and Administration Committee. At the conclusion of the Committee Meetings, the Regular Meeting will convene. When all regular business items have been addressed, the meeting will adjourn.

The following materials are included in the Board Book:

1. Schedule of the Board Meeting Day
2. Board Committee Meeting Agendas
3. Recommendations and Supporting Documents
4. Regular Board Meeting Agenda
5. Minutes of the Regular Board Meeting held on January 25, 2011
6. Action Items
7. Informational Reports

It is suggested that Board members review all items. Please contact President Gregory H. Williams or the appropriate committee chairperson if you have questions regarding this material.

cc:	President	President's Cabinet	University Spokesperson
	Gregory H. Williams	Robert F. Ambach	Greg Hand
	Alumni Representative	Michael W. Carroll	Office of the AAUP
	Russell C. Myers	Sandra J. Degen	Office of SEIU/1199
	UC Foundation Representative	Karen Faaborg	Internal Audit Director
	Otto M. Budig	Andrew Filak	Christine Ackerman
	Faculty Representatives	Alexis Ignatiou	
	Richard Harknett	Lawrence J. Johnson	
	Dale Schaefer	Michael A. Lieberman	
	B. J. Zirger	Mitchel D. Livingston	
	Student Representative	Mitchell D. McCrate	
	Drew Smith	Santa J. Ono	
		James D. Plummer	
		Michael J. Thomas	
		Gregory J. Vehr	