



**Board of Trustees**  
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DATE: January 18, 2012

TO: Members of the Board of Trustees  
Sandra W. Heimann, Chairperson  
C. Francis Barrett, Vice-Chairperson  
Thomas H. Humes, Secretary  
Margaret E. Buchanan  
Thomas D. Cassady  
Stanley M. Chesley  
Gary Heiman  
William C. Portman, III  
Robert E. Richardson, Jr.

Portia Watkins, Graduate Student Trustee  
Nicholas Hertlein, Undergraduate Student Trustee

FROM: Susan M. Stringer  
Executive Assistant to the Board of Trustees and Senior Vice President for  
Administration and Finance

SUBJECT: Meeting Number Three Hundred and Eleven of the Board of Trustees

This memorandum confirms that the Three Hundred and Eleventh Session of the Board of Trustees will be held on Tuesday, January 24, 2012, in the Russell C. Myers Alumni Center.

The proceedings of the day will begin at 8:30 a.m. President Gregory H. Williams will address the Board and, following his comments, presentations will be given on the following topics:

- College-Conservatory of Music, Current State and Plans for a Bright Future  
*Presenter: Peter Landgren, Dean  
College-Conservatory of Music  
Thomas James Kelly Professor of Music*

The committee meetings will be held sequentially following the presentations. The first meeting will be the Governance and Audit Committee, followed by the Academic and Student Affairs Committee and the Finance and Administration Committee. At the conclusion of the Committee Meetings, the Regular Meeting will convene. When all regular business items have been addressed, the meeting will adjourn.

The following materials are included in the Board Book:

1. Schedule of the Board Meeting Day
2. Board Committee Meeting Agendas
3. Recommendations and Supporting Documents
4. Regular Board Meeting Agenda
5. Minutes of the Special Board Meeting held on October 26, 2011 and the Regular Board Meeting held on November 15, 2011
6. Action Items
7. Informational Reports

It is suggested that Board members review all items. Please contact President Gregory H. Williams or the appropriate committee chairperson if you have questions regarding this material.

cc:	President	President's Cabinet	University Spokesperson
	Gregory H. Williams	Robert F. Ambach	Greg Hand
	Alumni Representative	Whit Babcock	Office of the AAUP
	Russell C. Myers	William Ball	Office of SEIU/1199
	UC Foundation Representative	Thomas F. Boat	Internal Audit Director
	Otto M. Budig	Karen K. Faaborg	Christine Ackerman
	Faculty Representatives	Lawrence J. Johnson	
	Richard Harknett	Michael A. Lieberman	
	Dale Schaefer	Mitchel D. Livingston	
	Marla Hall	Mitchell D. McCrate	
	Student Representative	Santa J. Ono	
	Alan Hagerty	James D. Plummer	
		Robert Probst	
		Gregory J. Vehr	
		Steve Wilson	
		Paulette Penzvalto	