



Board of Trustees
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DATE: August 21, 2013

TO: Members of the Board of Trustees
C. Francis Barrett, Chairperson
Thomas H. Humes, Vice-Chairperson
Robert E. Richardson, Jr., Secretary
Ronald D. Brown
Thomas D. Cassady
Gary Heiman
Carl H. Lindner III
William C. Portman, III
Geraldine B. Warner

Joshua Smith, Graduate Student Trustee
Benjamin Keefe, Undergraduate Student Trustee

FROM: Nicole Blount
Executive Assistant to the Board of Trustees and Senior Vice President for
Administration and Finance

SUBJECT: Meeting Number Three Hundred and Twenty Four of the Board of Trustees

This memorandum confirms that the Three Hundred and Twenty Fourth Session of the Board of Trustees will be held on Tuesday, August 27, 2013, in the **Tangeman University Center, Great Hall.**

The proceedings of the day will begin at **8:00 a.m.** President Santa J. Ono will address the Board and, following his comments, a presentation will be given on the following topic:

- **Enrollment Management**

The committee meetings will be held sequentially following the presentations. The first meeting will be the Academic and Student Affairs Committee meeting followed by the Finance and Administration Committee, the Governance and Audit Committee, and the Investment Committee. At the conclusion of the committee meetings, the regular meeting will convene. When all regular business items have been addressed, the Board will enter Executive Session. The meeting will adjourn following the close of Executive Session.

The following materials are included in the Board Book:

1. Schedule of the Board Meeting Day
2. Board Committee Meeting Agendas
3. Recommendations and Supporting Documents
4. Regular Board Meeting Agenda
5. Minutes of the Regular Board Meeting held on June 25, 2013
6. Action Items
7. Informational Reports

It is suggested that Board members review all items. Please contact the Office of the Board of Trustees or the appropriate committee chairperson if you have questions regarding the materials.

cc:	President Santa J. Ono Alumni Representative	President's Cabinet Robert F. Ambach Erin Ascher Whit Babcock William Ball Thomas F. Boat Daniel Beerck Ryan Hays Peter Landgren Bleuzette Marshall Debra Merchant Kenya Faulkner James D. Plummer Barbara Rinto Cady Short-Thompson Gregory J. Vehr Nelson Vincent Rod Grabowski Ayca Mazman	University Spokesperson Greg Hand Office of: AAUP AFSCME FOP IUOE ONA SEIU/1199 Internal Audit Director Christine Ackerman
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