UNIVERSITY OF CINCINNATI

Official Proceedings of the

Three Hundred and Sixty-Third Meeting of the Board of Trustees

(A Regular Meeting)

June 19, 2018

The Three Hundred and Sixty-Third Session of the Board of Trustees of the University of Cincinnati was opened at 9:30 a.m. on Tuesday, June 19, 2018, in the Annie Laws Building of the University of Cincinnati. Notice of this meeting was given in accordance with Section 121.22 of the Ohio Revised Code. The proceedings of the Board, when not otherwise provided for by its bylaws, are governed by Robert’s Rules of Order.

Thomas D. Cassady, Chairperson of the Board of Trustees, presided.

Mr. Cassady asked that roll be called.

BOARD MEMBERS PRESENT:  Thomas D. Cassady, William C. Portman, III, Margaret K. Valentine, Ronald D. Brown, Kim Heiman, Tom Mischell, Phil Collins, Rodney Williams

BOARD MEMBERS ABSENT:  Geraldine Warner

ALSO PRESENT:  Neville G. Pinto, President; Robert F. Ambach, Senior Vice President for Administration and Finance; Peter Landgren, President, UC Foundation; Kristi Nelson, Provost & Senior Vice President Academic Affairs; Lori Ross, General Counsel; Ryan Hays, Executive Vice President; Ryan Makinson, Graduate Student Trustee; Megdelawit Sinna Habteselassie, Undergraduate Student Body President; Sally Moomaw, Faculty Senate Chair; Cynthia Ris, Faculty Senate Chair Elect; Greg Loving, Faculty Representative;
Mr. Cassady:

Welcome, everyone. Glad to have you here at our June meeting of our Board of Trustees. We have a student representative that is not going to be able to be with us, Alberto Jones. We want to acknowledge that he was unable to be here.

We do have a couple of people that we would like to express our appreciation for. Today is the last meeting for Sally Moomaw, our chair of the faculty, and for Greg Loving, the faculty representative of the board. I want to acknowledge that and Sally, if I could ask you to come forward, please.

Thank you very much for all the hard work you have done. [APPLAUSE] And it's very important what you've done. You have always spoke directly, honestly, candidly to us, and we really appreciate everything that you are doing.

Ms. Moomaw:

Thank you so much. It has been a great privilege that I know not very many people get to have. I really appreciate getting to know members of the board.

Mr. Cassady:

Thanks, Sally; likewise. So let me also now ask Greg to come up if you would. Greg, thank you very much for all the things that you have done for us all to make our university stronger.
Again, speaking candidly and honestly, making this better. We thank you very much for all of your efforts.

Mr. Loving:

    Thank you. I love learning experiences as they never stop. At times, it's been mutual. Thank you very much.

Mr. Cassady:

    We do have one more, but we are going to keep that in suspense for a minute. I do also want to recognize the new faculty chair taking Sally's place that is in attendance today. Cynthia Ris, thank you very much for coming. We look forward to working with you.

Dr. Ris:

    Thank you, I do, too.

Mr. Cassady:

    Cynthia will be taking office on August 1. And the new faculty rep will be Marla Hall, who has been at this table in the past and is the past chair of the faculty, and she will begin in August.

    We have just completed our commencement season where the president shook over 6,500 hands and I think it was the largest graduation that we have ever had in the history of our institution. It was a fabulous April being full, busy, and quick. I want to congratulate and thank everybody
that was involved in the organization of that. The board members were here almost on a daily basis.

The month of graduation is a big month for the Board of Trustees, and obviously, just about everybody in the room. So to everybody here, thank you very much for that. It's what we do all this work for. It is for that graduation and seeing those students. And frankly, seeing their parents and friends as proud as they are is what really energizes the work that we do in this room.

So I want to thank everybody for that. Now I'll turn to President Pinto for your report.

President Pinto:

Thank you, Chairman Cassady. Good morning everybody. Thank you for being here. Normally I give my report and then we have a presentation at the very end, but today we have a group who has some important work to do. And when you talk about 6,500 graduating, the starting point is now. This summer, we're welcoming the group that's coming in that will hopefully graduate in four years, right, guys? Four years is what you're telling them. It is my pleasure today to introduce to you our orientation director, Kasey Drennen, and two of this year's student orientation coordinators.

In all this year, we have four student orientation coordinators and 33 student orientation leaders to welcome our incoming class. We expect the largest number of students in orientation history to attend our sessions this summer. Our orientation numbers are trending about 150 to 175 students above last year so we're doing even better than last year, which was a record.

Our orientation leaders, and I've had a chance to meet them on a couple of occasions, come from the states of Ohio, Indiana, Illinois, Kentucky, Oregon, Germany, and Pakistan. I met them, as I said, a few weeks ago, had a chance to speak to them for a few minutes and then I think it was
Saturday that we watched the FC Cincinnati game together. It was a 4-0 victory for the home team and that was a lot of fun, and our orientation leaders certainly did their part in cheering to help the team along.

So along with Kasey today, we have Connor Wylie, a third-year student from St. Paris, Ohio, and he's in the College of Education Justice and Human Services, and he's studying in the sports administration program. And with him is Lesley Knowlton, and Leslie's a fourth year student from Cincinnati. She is in the McMicken College of Arts and Sciences and she is studying neurobiology. So I'll turn it over to you, Kasey.

Presentation Greetings/Overview

Mr. Drennen:

Thank you, President Pinto, and thank you to the board for inviting us here today. We are in the process of welcoming between 5,400 and 5,600 new Bearcats to campus. We actually have two sessions going on as we speak. There are 600 new Bearcats over in Tangeman University Center as we speak. Thank you very much for letting us go early, because as soon as we're done here we're actually going to head over and make sure that they are getting the welcome that they all deserve.

At the heart of our orientation program are our student orientation leaders. This year there are 33. Every year we bring in a new group of between 30 and 35 orientation leaders. They go through one of the most rigorous selection process of any employee really at the university. They have at least three interviews.

They have an all-day interview process where they meet with other students and that goes on for a few months. Then once we hire them in late April, they go through what we call a
University of Cincinnati Boot Camp. They go through one month of intensive training where we teach them as much as we possibly can about the university so they're able to answer pretty much any question that anyone would have while they're at orientation. And we do that because before we're going to put them in front of between 5,400 and 5,600 new Bearcats, we want to make sure that they're going to be the best possible representatives of the university.

In just a few moments, I'm going to introduce two of our student orientation coordinators. Student orientation coordinators started out as SOLs, student orientation leaders. Once they went through their summer, they apply again, and this year we have four of them. They're the ones that really do a lot of the behind the scenes for the training and for the day-to-day operations of orientations. They're really the backbone of the orientation program. Once they're trained and once they're ready to go, we start orientation.

Our orientation at the university consists of 22 sessions. There are up to 300 students per session. We started at the end of May, and we'll actually go through the week before classes start, so through August. While at orientation, students have a day and a half of informational sessions. We go over the resources it takes to be a successful Bearcat and they will meet with their academic advisor. They will make their schedule for the fall semester, get their Bearcat Card, their student ID card, but most importantly, they're going to meet fellow Bearcats, both their incoming students with them but also the orientation leaders and orientation coordinators. We're really looking for them to have some recognizable faces when they come back for the first day of classes in August.

That is our program, and now I'm going to introduce our student orientation coordinators.

[UC student orientation coordinators then shared their experiences with the program. Following the presentation, presenters were available to address comments/questions.]
Mr. Drennen:

Thank you all very much for having us this morning, and we do have time for a few questions. Does anyone has any questions about the orientation program, or about our SOLs or our SOCs?

Mr. Collins:

You may have mentioned this, but what percentage of the incoming class will actually participate in the orientation program?

Mr. Drennen:

It is nearly 100%, as of this morning, and already 92% of confirmed students have registered for orientation. We have just under 5,300 students already registered for orientation, which is about 150 higher than what we were last year at this time. So, we will probably get to the 5,600 students. Now this is just for the Clifton Campus. This is not Blue Ash or Clermont. It's just for this campus, but it'll be probably 98 to 99% attended. We work very closely. We have students that are at boot camp right now, but we work with them to find what session might be able to fit within their schedule and we work with the nine undergraduate colleges to ensure those students have their orientation experience as well.

Mr. Collins:

That's great.
Mrs. Heiman:

First of all, that was totally impressive, so thank you for all the great work you're doing. My question is about the application process and a little bit more on the tours that potential students would take. Do the SOL leaders play any kind of role in those tours?

Mr. Drennen:

Not directly, the tours are directly through the Admissions Office. We call them ROAR guides, and that is R-O-A-R. I'll be honest, I don't know what that acronym stands for. Even though we use many acronyms in orientation, that is one of the things we train the SOLs, and ironically SOL is an acronym, but we train them to try not to use acronyms as much as possible. But, the ROAR guide is one I don't know what that acronym stands for. It is both a volunteered and there are some paid students in that position. It actually often acts as a recruitment area for potential orientation leaders. Many orientation leaders started out as the admissions tour guides. SOLs do get trained on how to do tours. It is not uncommon for us to give a tour to a parent or a student while they're at orientation.

Mr. Carl:

Do you have any follow up in the fall when the students actually arrive on campus?

Mr. Drennen:

That is a very good question. That is our next step. So right now, we do a follow up email. There are students that attended orientation on May 28 and that is three months until the first day of classes. We do a follow up email with them right now. Our next project, for Terra Warden and
myself in enrollment management, is to work on some plans to extend the role that orientation leaders have with their students, their small groups, into the fall semester. We're looking to do some potential pilots this fall. We spend so much time and energy training them that we really do want to be able to touch base with those students again in the fall. We haven't to this point, but that is our next step.

President Pinto:

Thank you. Are there any other questions? Well, Lesley and Connor, thank you so much for being here. We'll let you get back to the exciting work of today. I hope you have a great day. And Kasey, thank you for your leadership of this wonderful group of students, and Terra, thank you for your leadership as well. [APPLAUSE]

Hard to follow that, but I'm going to get to my report here. First of all, I want to start with a thank you to both Sally and Greg. It's been wonderful to get to know you folks as fellow faculty members and faculty leaders on campus. We really appreciate your service and leadership.

I know Cynthia and Marla have big shoes to fill, but I know they're up to the task, and I look forward to working with both of them. I also want to go a little bit off script here and reference back to the comments you mentioned on commencement. That was a wonderful celebration of four events, with 6,500 students and it truly was a pleasure shaking hands with every one of those students. While it seems like hard work, that's the easy work. The hard work was done by the faculty and staff and getting those students there, and we have to recognize that. It takes a lot of persistence, a lot of work, and a lot of commitment to do that. We are very proud of those graduates, and I know they're going to be successful citizens in our society. It's wonderful.
So let me get to my report here, and as is our custom, we have an abbreviated version of it in your packets and I'll just hit some of the items there. First on Next Lives Here--just a quick update as our implementation continues to move forward. Specifically on our faculty investment pathway, there have been considerable efforts to reach out to faculty on all of our campuses. The Faculty Enrichment Center Committee held face-to-face conversations, which will be combined with forthcoming survey data to inform the vision of the center and next steps.

Specific efforts have included the delivered formation of a diverse committee comprised of faculty and administrators including the chair elect of the Faculty Senate, part time faculty, regional campus faculty, faculty from east and west campus from varying ranks and types, as well as an Associate Provost, Dean, Associate Dean, and a unit head. So, it's truly a very diverse group that is informing us.

Conversations with a range of constituents have also happened with the Adjunct Faculty Association, Black Faculty Association, the Emeriti Board Faculty Senate, Latino Faculty Association, and a whole group of other groups on campus. Conversations have also focused on the general mission and vision of the center of potential resource and support services and ways to foster interdisciplinary collaborations. More than 80 faculty have attended faculty forums held at UC Blue Ash, UC Clermont, West Campus, and the UC Medical Campus. The emergent themes indicate the centers need to support both the social and professional elements of faculty life. The University of Cincinnati’s Institute for Policy Research administered a web survey of full and part time faculty members to gather ideas and feedback regarding the center. We closed on June 8 with 415 responses, and we will use those results again to inform the programming at the faculty center. So, things are going well on that implementation and are on schedule.
I want to touch on an initiative that is again faculty driven. It's the Cyber Range Initiative. Recently, state officials came to campus to unveil the new Ohio Cyber Range at UC, a crown jewel in our data science efforts. The state has invested $1.9 million in the range at UC, which focuses on cyber security. State leaders involved are pleased with how our faculty have been true leaders in this area and they are statewide leaders, and that's the reason UC was selected as the site. I feel certain that this initiative will open the door to even more engagement with the state and it demonstrates our commitment to developing the talents and skills students need for the 21st century. We should not only be very proud of all those in CE, CE, and CAS; that's our College of Education, Engineering, and our Arts and Sciences College, who made this possible, but also celebrate this whenever possible as an example of how you seek and deliver on creating a better future. So I hope you will do that when the time is appropriate, the Cyber Range at UC. It's driving our agenda on digital security.

You may have also seen in the media our reports on an economic impact study. This has made the point of delivering a better future through UC. It was released on June 12 and shows a great return on investment that the University of Cincinnati Education can provide. The study completed in conjunction with a statewide study of Ohio's 14 public universities, found that UC has a $4.2 billion economic impact on the 16 county region of southwest Ohio, eastern Indiana, and northern Kentucky. That is equivalent to nearly 62,000 jobs, or one out of every 22 jobs. So, I'll say that again, one out of every 22 jobs in the region is supported by UC's activities and its students. This is on the basis of fiscal year 2016 and 2017. Students at UC realize an annual return on investment from their college education of 12.4%, or 4 to 1 for every $1 spent. That adds up to $1.15 million in additional lifetime earnings at the baccalaureate level.
For taxpayers the benefit-cost ratio is also 4 to 1 in added tax revenues for every dollar invested in UC. I hope from these numbers you recognize the impact that your university makes in our region and for our state. In fact, at the state level UC's impact is $30 billion in any given fiscal year. It's an enormous impact on the state economy.

Now I'll be moving on to the budget and new hires. Today the board agenda includes our budget for fiscal year 2018-19, as well as some leadership appointments. I wanted to remind everyone that once again, thanks to the board's action earlier this year, we are freezing undergraduate tuition for the fourth year in a row so that those who entered in August 2015 will not have experienced a rise in tuition in the four years they have been here when they graduate next Spring. We will always remain focused on efficiencies and keeping costs down. We take that responsibility very seriously as evidenced by our commitment to student tuition.

An example of that is in leadership searches. That is an example of keeping costs down. Our university is saving $1.2 million in the search process by not using national search firms. These are significant savings from our searches for deans, vice presidents, and others. And speaking of searches, we have concluded some significant hiring processes, and a number of these new names are on our agenda today. I have to say, the quality of the appointments is just stellar and again speaks to what a great job we can do by managing our own searches.

I would like to announce some appointments here, and I don't know if they're in the room or not but the provost has recommended to you, and I have supported that recommendation, that our College Conservatory of Music new dean will be Stanley Romanstein. He is a UC alumnus who comes to us from Georgia State University's Creative Media Institute. Is Stanley here today? He's not. He wasn't able to make it from Georgia.
I do know the next one is here, I can see her right there. UC Blue Ash Dean, Robin Lightner. Stand up Robin. She was appointed Interim Dean of UC Blue Ash in May of 2017, and previously served as an Associate Dean of Academic Affairs. She has been a faculty leader at UC Blue Ash since joining the college in 2001, and will now have the interim removed from her title. So welcome to the team. [APPLAUSE]

We also have a new women's coach, I know she's not here today. Athletics announced the appointment of a new women's head basketball coach, Michelle Clark-Herd, in March. Her appointment is on today's agenda as well. Clark-Herd was an assistant coach at UC from 2002 to 2005, so she is returning to us. She most recently served for six years as the head coach at Western Kentucky University where she guided the team to four NCAA tournaments, four conference tournament championships, and two regular season conference titles. We welcome her to the team as well.

And Chairman Cassady, that concludes my report.

Mr. Cassady:

Thank you very much, President Pinto. Are there any questions for the president? I would just like to make one comment. I know you mentioned saving money, particularly on recruiting fees of $1.2 million. The other advantage of that is that we are developing a core competency inside of the university of recruiting talent and developing talent alongside the savings. So, it's not just for the savings, it's a cultural thing as well.

Any other questions or comments for the President? Okay, we will now proceed to our committee meetings.
THE BOARD COMMITTEE MEETINGS

(Proceedings of the Board committee meetings are contained in the respective committee meeting minutes, which are on file in the Office of the Board of Trustees.)

The Academic and Student Affairs Committee, Finance and Administration Committee, and Audit and Risk Management Committee meetings began at 9:00 am, and concluded at 9:30 am.

Mr. Cassady:

There being no further business, we will now call our regular meeting to order.

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

The Regular Meeting of the Board of Trustees convened at 9:30 a.m. and, as noted on the first page of these minutes, roll call was taken.

Approval of the Minutes from the Regular Meeting of the Board of Trustees

Mr. Cassady:

Are there any additions, corrections or deletions to the minutes? Hearing none, may I have a motion and a second to approve the April 17, 2018 and May 8, 2018 meeting minutes?

A motion was called from Mr. Mischell and a second by Mrs. Valentine

Mr. Cassady:

All those in favor say “aye.” All opposed say “nay”. Thank you. The Minutes are approved.
Approval of the Items Recommended by the Board Committees

Listed below are the items recommended to the Board of Trustees for approval by the Academic and Student Affairs Committee and Finance and Administration Committee at their respective meetings held on June 19, 2018 prior to the Regular Meeting of the Board of Trustees.

Academic and Student Affairs Committee Recommendation

18.06.19.01 Academic Appointments

Synopsis:
Appointment of Faculty and Academic Administrators

Dean

Robin Lightner, Ph.D.  Dean
UC Blue Ash College  
Effective June 15, 2018 to June 30, 2023

Stanley Romanstein, Ph.D.  Dean, Professor of Musicology with Tenure
College-Conservatory of Music  
Effective July 1, 2018 to June 30, 2023

Emeritus Status

Ambikaipakan Balasubramaniam, Ph.D.  Professor Emeritus
College of Medicine  
Department of Surgery  
Effective July 1, 2018

Bonnie Brehm, PhD  Professor Emerita
College of Nursing  
Effective June 1, 2018

Clare Callahan, M.M.  Professor Emerita
Department of Performance Studies College-Conservatory of Music  
Effective May 1, 2018

Robert Cluxton, PharmD  Professor Emeritus
James L. Winkle College of Pharmacy  
Effective June 30, 2018

Randy Gardner  Professor Emeritus
Department of Performance Studies College-Conservatory of Music  
Effective May 1, 2018

Mousa Gargari, PhD  Professor Emeritus
Thomas Geracioti, MD
Professor Emeritus
Department of Psychiatry and Behavioral Neuroscience
College of Medicine
Effective July 1, 2018

Herbert Halpern, PhD
Professor Emeritus
Department of Mathematical Sciences
McMicken College of Arts & Sciences
Effective August 15, 2018

Robert Highsmith, PhD
Professor Emeritus
Department of Pharmacology and Systems Physiology
College of Medicine
Effective July 1, 2018

Soon-Jai Khang, PhD
Professor Emeritus
Department of Chemical & Environmental Engineering
College of Engineering & Applied Sciences
Effective August 16, 2018

Anant Kukreti, PhD
Professor Emeritus
Department of Chemical & Environmental Engineering
College of Engineering & Applied Sciences
Effective August 15, 2018

Arnold Miller, PhD
Professor Emeritus
Department of Geology
McMicken College of Arts & Sciences
Effective July 1, 2018

Mary Sue Morrow, PhD
Professor Emerita
Department of Composition, Musicology & Theory
College-Conservatory of Music
Effective May 1, 2018

Rose Smith, DPT
Professor Emerita
Department of Rehabilitation Sciences
College of Allied Health Sciences
Effective June 1, 2018

**Academic Unit Head Appointments**

Theresa Culley, Ph.D.
Academic Unit Head
Department of Biological Sciences
McMicken College of Arts & Sciences
Effective August 15, 2018 through August 14, 2023

Jeffrey DiGiovanni, Ph.D.
Academic Unit Head
Department of Communication Sciences & Disorders
Craig Froehle, Ph.D.  
Academic Unit Head  
Department of Operations, Business Analytics & Information Systems  
Lindner College of Business  
Effective August 15, 2018 through August 14, 2022

Therese Migraine-George, Ph.D.  
Academic Unit Head  
Department of Romance Languages & Literature  
McMicken College of Arts & Sciences  
Effective August 15, 2018 through August 14, 2023

**Academic Unit Head Reappointments**

Karen Machleit, Ph.D.  
Academic Unit Head  
Department of Marketing  
Lindner College of Business  
Effective August 15, 2018 through August 14, 2021

**New Faculty Appointments**

Yujie Sun, Ph.D.  
Associate Professor with Tenure  
Department of Chemistry  
McMicken College of Arts & Sciences  
Effective August 15, 2018

Brad Warren, M.L.S.  
Associate Dean  
Associate Senior Librarian with Tenure  
Department of Library Sciences  
UC Libraries  
Effective August 3, 2018

**RECOMENDATIONS FOR TENURE OR PROMOTION**

**From Assistant Professor to Associate Professor with Tenure**

Blue Ash College  
Kay Gowsell  
Business/Commerce  
Christopher Gulgas  
Chemistry  
Poranee Julian  
Math/Physics/Computer Science  
Alan Lundstedt  
Chemistry  
Angela Miller- Hargis  
Behavioral Sciences  
Kelly Reichart  
Nursing  
Tiffany Roman  
Allied Health  
Monica Widdig  
Business/Commerce  
Heather Wilkins Stottmann  
Biology

College of Eng & Appl Science  
Nan Niu  
Computing Sciences & Informatics
**College of Education Criminal Justice & Human Services**
- Casey Hord, Education
- Jonathan Lee, Education
- Sarah Manchak, Criminal Justice
- Matthew Schmidt, Education

**College Conservatory of Music**
- Amy Johnson, Performance Studies
- Soyeon Lee, Keyboard Studies

**College of Allied Health Sciences**
- Brian Earl, Communication Sciences & Disorders
- Chalee Engelhard, Rehabilitation Sciences
- Dana Harley, Social Work
- Susan Kotowski, Rehabilitation Sciences
- Thomas Palmer, Rehabilitation Sciences

**College of Arts and Sciences**
- Andrew Czaja, Geology
- Aryay Finkelstein, Judaic Studies
- Lauren Ginsberg, Classics
- Robert Haug, History
- Gergana Ivanova, German Studies
- Matthew Kraus, Judaic Studies
- Brianna Leavitt-Alcantara, History
- Andrew Lewis, Political Science
- Daniel Murphy, Anthropology
- David Niven, Political Science
- Tanja Nusser, German Studies
- Bridgette Peteet, Psychology
- Shaunak Sastry, Communication
- Alexandre Sousa, Physics
- Yizao Wang, Mathematical Sciences
- Dylan Ward, Geology
- Guy-Lucien Whembolua, Africana Studies
- Ju-Yi Yen, Mathematical Sciences
- Jeffrey Zalar, History

**College of Business**
- Alexander Borisov, Finance
- Joanna Campbell, Management
- Lenisa Chang, Economics
- Joshua Clarkson, Marketing
- Linna Shi, Accounting
- Changjiang Wang, Accounting
- Jaime Windeler, Operations and Business Analytics

**Design Architecture Art & Planning**
- Todd Timney, School of Design

**Experienced Based Learning & Career Education**
- Christopher Cooper, Experienced Based Learning & Career Education
From Assistant Professor to Associate Professor

Experienced Based Learning & Career Education
Ann Straka

College of Medicine
Yuet-Kin Leung
Mohammad Azam
Patricia Fulkerson

Experienced Based Learning & Career Education

Tenure Only at rank of Associate Professor

Experienced Based Learning & Career Education
Cindy Damschroder
Maureen Schomaker

From Associate Professor to Professor with Tenure

College of Law
Felix Chang

From Associate Professor to Professor

College of Medicine
Mark Baccei
Aimin Chen
Erin Haynes
Susan Kasper
Changchun Xie
Rhett Kovall
William Miller
Meifeng Xu
Avani Modi
Guo-Chang Fan

Blue Ash College
Mary Justice
Teresa Roig-Torres

CEAS - College of Eng & Appl Science
Manish Kumar
Francesco Simonetti

CECH Educ Criminal Justice & Human Srvc
Renee Hawkins
Hye Pae
Kay Seo
Tina Stanton-Chapman
Christopher Sullivan

Clermont College
Suguna Chundur  Business Division
Nestor Hilvano  Science & Health

College Conservatory of Music
James Bunte  Performance Studies
Mike Fiday  Composition, Musicology & Theory
Kimothy Pensyl  Ensembles & Conducting

College of Allied Health Sciences
John Clark  Communication Sciences & Disorders
Kari Dunning  Rehabilitation Sciences
Peter Scheifele  Communication Sciences & Disorders
Ruth Anne Van Loon  Social Work
Fawen Zhang  Communication Sciences & Disorders

College of Arts and Sciences
Erynn Casanova  Sociology
Ashley Currier  Women's Studies
Michael Goldberg  Mathematical Sciences
Clement Jacobson  Anthropology
John Lynch  Communication
Laura Micciche  English & Comparative Literature
James Schiff  English & Comparative Literature
Jeffrey Timberlake  Sociology

College of Nursing
Gordon Gillespie  Nursing

Design Architecture Art & Planning
Christopher Auffrey  School of Planning
Kathryn Bonansinga  School of Art
Joseph Girandola  School of Art
Theresa Leininger-Miller  School of Art

From to Associate Librarian to Associate Senior Librarian

University Of Cincinnati Libraries (UCL)
James Van Mil  Special Collections

From to Associate Librarian to Associate Senior Librarian with Tenure

University Of Cincinnati Libraries (UCL)
Edith Starbuck  Library Services

From Associate Senior Librarian to Senior Librarian

University Of Cincinnati Libraries (UCL)
Olga Hart  Library Services
From Instructor – Educator to Assistant Professor – Educator

College of Business
Robert Rokey Operations and Business Analytics

From Assistant Professor – Educator to Associate Professor - Educator

CEAS - College of Eng & Appl Science
Amanda Albrecht Civil & Arch Eng & Const Mgmt
Gregory Bucks Engineering Education
Aimee Frame Mech Eng and Materials Eng
Jeffrey Kastner Engineering Education
College of Arts and Sciences
Ligia Gomez Romance Languages & Literature

College of Business
Maureen Bruns Accounting
Molly Rogers Accounting

Experienced Based Learning & Career Education
Erik Alanson Experienced Based Learning & Career Education
Robin Arnsperger Selzer Experienced Based Learning & Career Education
Todd Foley Experienced Based Learning & Career Education

College of Medicine
Amy Bunger Medical Education

From Associate Professor – Educator to Professor - Educator

College of Allied Health Sciences
Charity Accurso Analytical & Diagnostic Sciences

College of Arts and Sciences
Carl Bryant Romance Languages & Literature
Nuria Lopez-Ortega Romance Languages & Literature

College of Business
Sidney Barton Management

Assistant Professor - Field Service to Associate Professor – Field Service

College of Allied Health Sciences
Jeromy Alt Rehabilitation Sciences

College of Medicine
Rachid Drissi Pediatrics
Ilka Riddle Pediatrics

From Instructor – Clinical to Assistant Professor – Clinical

College of Medicine
Robert Bach  
Chandana Kamireddy  
Sinan Khaddam  
Arian Majko  
Alejandro Marinos-Velarde  
Melissa Rice  
John Brewington  
Kiersten Ricci  

From Instructor – Clinical Geo to Assistant Professor – Clinical Geo

College of Nursing  
Rachel Smith-Steinert  

From Assistant Professor – Clinical to Associate Professor - Clinical

College of Nursing  
Beth Ann Clayton  

College of Medicine  
Pornswan Ngamprasertwong  
David Buck  
Francisco Fernandez  
Jeffery Hill  
Matthew Hardin  
Keith Luckett  
Kamran Safdar  
Ferhan Asghar  
Ryan Collar  
Elizabeth Gosnell  
Derek Neilson  
Zeina Samaan  
Stephen Rush  
Luke Pater  
Eric England  
Madison Cuffy  
Michael Goodman  
Jaime Lewis  
Amy Makley  
Flavio Paterno  
Jason Schrager  

From Associate Professor - Clinical to Professor – Clinical

College of Nursing  
Nicole Garritano  

College of Pharmacy  
Patricia Wigle  

College of Medicine  
Joseph Previte  
James Spaeth
 Approval of University of Cincinnati College Completion Plan Update

**Synopsis:**
It is recommended that the Board of Trustees approve the University of Cincinnati’s revised College Completion Plan which outlines UC’s success strategies and metrics related to retention, graduation rates, time to degree, academic success, financial literacy and assistance.

**Finance and Administration Committee Recommendations**

18.06.19.03  Approval of FY 2019 Current Funds Budget

**Synopsis:**
It is recommended that the Board of Trustees approve the FY 2018-2019 Current Funds Budget of the University of Cincinnati as described in the accompanying text and tables with authorization for the President to make expenditures within the projected income and expense levels. The appropriate planning and consultation within the university related to this FY 2018-2019 Current Funds Budget have been completed through the university governance committees, resulting in a decision-making process that is both transparent and participatory.

18.06.19.04  Approval of Establishment of Room & Board Rates

**Synopsis:**
Authority is requested to establish Room and Board rates for the 2018 – 2019 academic year. The requested rate increase, in combination with scheduled expense reductions, will allow Housing and Food Services to achieve a
Synopsis:

18.06.19.05 Approval of the Purchase of Underwriting Services for the Student Health Insurance Policy

It is recommended that the Board of Trustees approve the contract in the amount of $72,500,000. This purchase will facilitate the underwriting of the student health insurance beginning on August 10, 2018. The successful bidder is United Health Care represented by Midwestern Higher Education Compact (MHEC) as their agent. The contract will be for one year with four renewal options of one year each.

18.06.19.06 Approval of AFSCME Contract

It is recommended that the Board of Trustees approve the tentative agreement between the University of Cincinnati and American Federation of State, County and Municipal Employees/Local 2544, Ohio Council #8 (AFSCME).

18.06.19.07 Approval of Amendment to University Rule: Board of Trustees Bylaws: Committees: 10-1-05

It is recommended that the compensation subcommittee of the finance and administration committee be converted into a separate standing committee of the board, and no longer report as a subcommittee to the finance and administration committee. The name of the real estate subcommittee of the finance and administration committee should be changed to the "master planning and facility subcommittee," and guiding principles established for its composition.

18.06.19.08 Approval of Amendment to University Rule: Compensation: Board Compensation Subcommittee: 30-17-01

It is recommended that the compensation subcommittee of the finance and administration committee be converted into a standing committee, which generally is responsible for the establishment of annual performance goals, for the process of annual performance evaluations and for setting the compensation of the president.

18.06.19.09 Approval of Evelyn G. Burgoyne Textiles Innovation Lab naming Recommendation

It is recommended that the Board of Trustees approve the name Evelyn G. Burgoyne Textiles Innovation Lab.

Non-Committee Items

18.06.19.10 Approval of President Neville G. Pinto salary increase and bonus

It is recommended that the Board of Trustees approve the President’s salary increase and bonus.
Consideration of Action Items

Mr. Cassady:

The full board has been present at the Committee Meetings held today and has received the recommendations of the Academic and Student Affairs and the Finance Administration Committees. Are there any questions on any of the action items that are coming to us from the committees?

Hearing none, may I have a motion to approve all of the recommended items put forth by the Academic and Student Affairs Committee and the Finance and Administration Committee?

Upon a motion called by Mrs. Heiman, a second by Mrs. Valentine, roll call vote was taken.

AYE: Thomas Cassady; William C. Portman; Ronald D. Brown; Kim Heiman; Tom Mischell; Margaret K. Valentine; Phil Collins; Rodney Williams

NAY: None

ABSENT: Geraldine B. Warner

Mr. Cassady:

Very good, the motion passed and all items are approved.

Unfinished Business and New Business

Mr. Cassady:

We now move into unfinished business. At this time I'd like to call on Vice Chair Wym Portman to make a report on President Pinto's compensation as the chairman of the now Compensation Committee.
Mr. Portman:

The Compensation Committee would like to recommend a change in President Pinto's compensation for the coming year. First we would like to thank President Pinto for his first year and four months, I believe, back at UC and what a phenomenal job he has done. It would be easy for many of us who've been in the institution for 26 years previously, I believe, to feel as if you understood the institution and you could move ahead quickly. President Pinto has taken a different stance in that he's stepped back and taken a really fresh look at UC. He has done an amazing job of listening both to our faculty, students, staff, alumni, and community in preparation for strategic direction. So, we as a board applaud that time and effort you’ve put into devotion and total dedication to UC.

We also look forward to his role as we kick off the Bicentennial year this fall and what will happen in the coming year. The recommendation from the board in light of President Pinto's strong start to his presidency, is to have an increase of 3% to his salary of $660,000 and a $50,000 bonus from the Compensation Committee.

I'd like to have a motion and a second to approve President Pinto's salary increase and bonus.

Mr. Cassady:

I'll help you with that. May I have a second? Wym has motioned. I think we have to call a roll with this one.

Mrs. Valentine:

The Chair can't move the motion.
Mr. Cassady:

Yes, technically, you're making a report for the committee. So let's redo this. Who would like to make a motion?

Upon a motion called by Mr. Mischell, second by Mrs. Valentine, roll call was taken:

**AYE:** Thomas Cassady; William C. Portman; Ronald D. Brown;; Kim Heiman; Tom Mischell; Margaret K. Valentine; Phil Collins; Rodney Williams

**NAY:** None

**ABSENT:** Geraldine B. Warner

Mr. Cassady:

Thank you. Motion is approved. Now we'll move on to new business. And at this time I'd like to call on the graduate student trustee, Dr. Ryan Atkinson, who is going to step in the shoes of Alberto Jones to read the undergraduate student trustee group for us followed by his own report.

**Undergraduate Student Trustee Report**

Dr. Makinson:

Thank you, Chairman Cassady, President Pinto, board members, and guests. I would like to begin with Alberto, who's currently in an internship in New York City. So I'll begin with reading his report, with a high degree of accuracy.

The students said they're excited to have recently finished off a strong spring semester, and are really happy that summer has arrived. Many of these students are choosing to spend their summer studying abroad, participating in co-ops and internships, or taking summer classes. We
are also very happy to have a number of visiting Bearcats participating in the UC international office from our partner universities from Colombia, Croatia, Egypt, France, and Tanzania.

Since our last meeting, the Irate 8 met with President Pinto, Dr. Marshall, and the CIC's Judge John West to better understand the rate ending settlement. Alberto attended this meeting and described it as a very positive discussion and the members discussed ways to get more involved with President Pinto's Next Lives Here initiatives.

Next, as we saw, the Bearcat Bond orientation began last month and our 2018 student orientation leaders encouraging our incoming students are off to a great start. It is also reported that this is our new largest incoming class as well.

Next in its inaugural year, the Cincinnati Public Schools Ambassadors program headed by UC Admissions has been a great success. The program has resulted in 90% of students choosing to attend college as well as approximately 75% of those students deciding to attend UC.

Next the Bearcat Pantry 2.0 Committee is creating opportunities for students to be able to volunteer for the Bearcat Pantry. And they're also currently seeking a permanent source of funding in order to support the pantry's initiatives.

Lastly, Alberto would like me to reiterate that through his first year as student trustee, he's learned quite a bit. There's been no greater joy than being able to serve his university upon his new role. He’s also very excited upon returning back from New York City this August in order to continue to serve all of the students here at UC.

And with that, that concludes Alberta's report, and I'll go ahead and move on to my own.

Mr. Cassady:

Very good, thank you very much. You're doing a great job, so keep going.
Dr. Makinson:

So overall I have a relatively short report for the graduate student body. First, the graduate student community is off to a good summer semester. While the official activities for the graduate student government association have slowed, they're still busy planning for the fall semester, as well as the transition of leadership duties.

Additionally, the graduate student body has been involved in a number of philanthropy, community building, and intellectual activities. Since our last meeting, some of these activities have included an end of year party, a clothing drive, grad cafes, and a GSGA soccer tournament. All these events were well attended and helped to foster community amongst our graduate students.

Next I'd like to let the board know that this is my last meeting as a graduate student representative. Over the past few years has been both a privilege and a highlight of my graduate student career being able to work with both the board as well as the UC administration. Working with this group has also provided invaluable experiences and opportunities to grow, both on a personal and intellectual level.

And lastly, I'd just like to share where I'm going next. Recently, I accepted a science and technology fellowship from the American Association for the Advancement of Sciences, better know as AAAS. This is a fellowship that places individuals with doctoral degrees within the federal government to work on science policy related issues. With my fellowship, I'll be relocated within the Department of Defense (DOD) within the Defense Technical Information Center in Fort Belvoir, Virginia. I'll be working on classified and confidential research, as well as finding ways to better disseminate research findings conducted with the DOD researchers in that organization.
And with that I'd like to thank you Tom Cassady and the rest of the board. That concludes my report.

Mr. Cassady:

Well thank you Ryan. We are aware this was your last meeting, and would like you to come up if you don't mind. You did a great job providing a dual report today and frankly, every meeting that you've attended you've done a great job.

You've attended committee meetings. You've been very present for us and been one of the most active student trustees that I've seen in my nine years on the board. I want to thank you and wish you well. And, you did all of this while you were achieving your doctorate degree, which is, I'm certain, not easy to do. So thank you very much. [APPLAUSE]

Are there any questions or comments for Ryan and his reports. Thank you again, Ryan. Now, I'll call for our Faculty Senate report from Sally Moomaw.

**Faculty Senate Report**

Ms. Moomaw:

Thank you, Chairman Cassady, President Pinto, members of the board, and guests. As previously indicated, this will be my last board meeting. On July 31, I will be formally transferring the AA parking pass to somebody else who will be very happy to get that, so that she can attend all the committee meetings she'll will be going to. That's the important perk. [LAUGHTER] No, actually it's the only financial perk. The other perks are too numerous to mention.
I want to just reiterate what an honor and privilege it's been to get to know the members of the board. And I want to thank you for your support and friendship. I'm looking forward to all of the Foundation activities next year, which I can go to and party.

I want to give a brief update of the work of the senate since the last board meeting. At the April 19 senate meeting, senate passed three resolutions. The first is in support of a change of date to withdraw each semester. Currently the last day that a student can withdraw from a course is the tenth week of the semester and with a 15-week semester, that's led to a number of requests for late withdrawals by students which adds a lot to the work of the Registrar's Office. This resolution changes the last date for students to withdraw to Friday of the 12th week of the semester. The resolution was requested by the Office of the Registrar and recommended by the Faculty Senate Academic Affairs Committee.

The second resolution is in support a notation of student conduct disciplinary action on transcripts. The University of Cincinnati transcript is the primary record of a student's academic progress at the university. I think we are all aware that the most egregious acts of misconduct at the university can result in involuntary separation of a student from the university after the student code of contact misconduct process have been concluded. There's concern across universities across the country that this kind of misconduct may indicate a pattern of behavior that could be repeated at other universities and impact students across the country. With the increased pressure for accountability, transparency, and student safety at universities, this resolution requests that the University of Cincinnati include notation on a student's transcript when the student is found responsible for egregious academic or behavior misconduct as defined by the UC Student Code of Conduct, and if it has resulted in mandatory separation from the university. This resolution was
requested also by the Office of the Registrar with support from the Office of Student Affairs and was recommended by the Senate Academic Affairs Committee.

The third resolution deals with hybrid course scheduling to support veterans. UC offers many hybrid courses, and these are courses that are taught partially face-to-face, and partially online, but they vary greatly in the amount of material that's delivered online. Many hybrid courses may be primarily face-to-face, but have perhaps been delivered online if there's a weather emergency, or there may be certain material that's better delivered online so there's a lot of variation. Under UC's Catalyst System, all hard book courses are listed as partially DL, which is Distance Learning and vary between 26 and 74% of the course. This creates a problem for students who are veterans, of which we have many, because the Veteran's Administration offers a stipend to help them with housing and living expenses but the VA reduces the stipend by half for online courses, and the VA considers any class that is 51% face-to-face to be online.

Because of this designation, the only category our hybrid courses can fall into within catalyst is this 26 to 74% range. The VA reasons that any hybrid course could be more than 49% online and therefore the student veterans lose out on their stipend because of this. The resolution requests that the Registrar add a category to Catalyst of Partially Distance Learning at 26 to 49% to allow certain hybrid courses to qualify for the full VA stipend. The resolution was requested by faculty at Clermont College and was recommended by the Faculty Senate Cabinet, and that also was passed.

Are there any questions about those resolutions?

Mr. Mischell:

Were you able to discuss the transcript issue with legal counsel at the university?
Ms. Moomaw:

I believe that has not happened and probably is something that the Registrar's Office will have to discuss. I know they're in conversation with the Veterans' Administration.

Ms. Ross:

Yes, I think it's something that we can look at, but I think there's some significant legal implications that we'll want to work through before we move forward in that.

Ms. Moomaw:

Thank you.

Ms. Ross:

Sure.

Mr. Cassady:

Thank you. Great point.

Ms. Moomaw:

I think that with everyone involved, our main goal is to help our student veterans, so we can work together on this. Thank you, Tom.

I know you've already met our incoming Chair, but I'll once again introduce Dr. Cynthia Ris. She's a Professor Educator of English and Comparative Literature in the McMicken College
of Arts and Sciences, and also has a background in law. Cynthia has served as Chair Elect for the past year and the two of us have worked closely together throughout the year. Previously, she chaired the Senate Task Force on Online Learning and has contributed substantial work to the AAUP, including co-teaching seminars on reappointment, promotion, and tenure for faculty, which is really appreciated because it helps the committees to follow the guidelines in the contract that we're required to follow. I actually attended one of those, and it was very helpful.

I think this is going to be a very smooth transition. Cynthia and I have been working together the whole semester, and we will continue to work together in the following year, as I will remain on the Senate Cabinet as past Chair.

I'm really happy to have the opportunity to thank you, members of the board and Chairman Cassady, for two years of being able to speak with you on behalf of the faculty. I really cannot thank all of you enough for the tremendous amount of work that you put in on behalf of our university. And I can say, personally, that the opportunity to serve as Chair has enriched me greatly, in ways I could never have imagined.

Thank you so much, and this concludes my report.

Mr. Cassady:

Thank you very much, Sally, for that great report. We appreciate that. Any questions?

Okay, I'll now call for the student government report by Sinna Habteselassie.
Student Government Report

Ms. Habteselassie:

Good morning, good morning, Chairman Cassady, fellow board members, and those in the gallery. I'd like to begin by thanking you all for your dedicated efforts in prioritizing student interests and the overall wellbeing of the Bearcat community on our campus.

As my term proceeds, I'm looking forward to collaborating with and learning from each of you. Over the course of the summer, my Vice-President, Umaize Savani, and I have been furiously working to complete the majority of our platform. As we strive to execute and implement initiatives, we hope to work together and gain insight on how these efforts can be accomplished by those of you on the board. The following initiatives will be at our top priority:

A leadership engagement scholarship. This program is aimed to offer financial assistance to outstanding student leaders at our university. Students who would benefit from this scholarship are those who are struggling to juggle their campus involvement, academics, and part-time jobs. Although the stipend wouldn't be large, it would certainly assist with some of the financial burdens students face so that they can continue to make a positive impact on our campus.

Next, an expansion of the prayer and meditation area from TUC to Langsam Library. Currently, a prayer space was just opened in TUC, but it is rather small, and faces other limits in its accessibility. Langsam is a more ideal location for students because the library offers 24 hours of service nearly every day, and is already equipped with UCPD as security, while requiring student identification to use the facility past certain hours. In addition, we've found Langsam is already a hub for many Bearcats who need to pray throughout the day, and while they're on campus.
Lastly, a Mental Health Ambassador expansion. Our final concern is mental health for our student body. All over the country, we're realizing how critical it is to end the stigma surrounding this topic, and just how vital counseling and psychological services are to college students. Our age group, specifically 18 to 24, is most prone to suffer from mental health challenges due to the stresses of being a collegiate student. As a renowned institution for higher education, it's our responsibility to supply resources that are readily available to students. As a result, our administration has made it its mission to increase both the representation and number of counselors to students. Our plan is to use peer counseling from our own graduate level psychology students to alleviate the needs of our Bearcat community.

These are only some of the initiatives we'll be focusing on this year, but are thrilled to bring these ideas to fruition, and to collaborate with the staff, students, and administrators in our efforts to bring UC together.

This concludes my report. Thank you.

Mr. Cassady:

Thank you very much. We appreciate the report. Any questions or comments for Sinna?

Thank you, and now I'll call on the University of Cincinnati Foundation report, Peter Landgren.

**UC Foundation Board Report**

Mr. Landgren:

Thank you, Chairman Cassady. When we're hearing the presentations, and frankly, hearing from Sinna and Ryan, we are reminded, as you said, Chairman Cassady, that the reason we do the work that we do at the university and at the UC Foundation is for our students. It's remarkable
that our students, some 6,500 from this last spring, become something that we're even more proud of as we'll call them alumni. From our UC Alumni Association, Jen Heisey is here representing that group. I hope, really, everyone saw an article in the Cincinnati Enquirer, I think it was a week ago Sunday, that talked about where do Cincinnati area grads go after college. We are proud to be able to say that over the last 10 years, 54% of UC grads have found Cincinnati as their home; 54% over 10 years.

You might think the job for our Alumni Association is easy because they're within arm's reach, and that's not the case. We really not just have our couple of dozen of alumni officers who are busy not just in the region, but across the country, making sure that some 300,000 alumni stay connected to their alma mater. We have 165 people in the Foundation who also share that mission, and yet I would say, again, 165 people is not enough. It really takes everyone in this room to really reach out to our alumni, to our folks who are working in industry in the area, close and far, to keep them in touch. I know when Ryan moves to Washington DC, we will keep in touch with him. We just won't ask him what he's doing in his confidential work. [LAUGHTER]

One of the things that the Foundation is very deeply involved in is, and this has been mentioned any number of times today, is our university's Bicentennial. I attended the first Bicentennial Commission meeting on October 20, 2011, I think the second month that I was here as a newly minted dean. That Bicentennial has seen many changes but we realize every single day that we wake up, we are one day closer to the beginning of that Bicentennial starting. I hope the trustees around the table will see, and I can have some of these available for others. We have just a quick one pager of five key events that are going on through a 13-month period, through the Bicentennial. These are pillar events that are taking place throughout this 13 month period, starting with Homecoming this October, and then ending a year from that, next November, in a celebration
that is not only the signature day, the first day of classes, 200 years ago, on November 9, 1819. We will be celebrating that on November 9, 2019, the official 200th anniversary of our great university. This is not a stop and start in these five signature events. Our co-chairs, Chairman Collins is here. His wife Lela and Kim Dobbs have been working with our staff a great deal to make sure there is ongoing activity throughout this 13-month period.

Once again, I believe our call to action that is articulated in Next Lives Here, the charge that I think we all have grabbed the mantle and run with is, think next and act now. It is our responsibility to make sure that we as alumni, we as people who understand this university, stay connected and it's our charge as we think next and act now to bring others onboard.

We have 300,000 living alumni, and that's something when we look at our Bicentennial, that is one of the key launching pads to not just keeping our alums and community partners involved in the university but having them escalate their ability to share their time, talent, and treasure with us. The theme for the Bicentennial is Boldly Bearcat, and we can certainly look at some of our key alumni, certainly some of our key faculty members. I'm thinking of a faculty member who 49 years ago happened to be the first person to walk on the moon. And I think of incredible alumni that we have minted over these 199 years so far. Yet, the joy of Boldly Bearcat is I think that every one that walks on this campus can find their own Boldly Bearcat moment and the reason why they should stand up proudly and share that Boldly Bearcat moment with us.

There are other things going on at the Foundation. We are in the last two weeks of the fiscal year. So when we think of time, talent and treasure, I will give out my mobile number and my email, my mother's maiden name, and the last four digits of my social security number if people need to contact us as we close out the fiscal year. [LAUGHTER]
We have a bold goal of raising $110 million in this year and we're close to that goal. The thing that excites me even more is really the work that our Foundation is doing in its organization, in the culture that it's building, and understanding that as we support Next Lives Here, that we're going to be growing our organization from roughly about $110 million run rate this year to something that we're calling the Drive to 175.

We really hope over the next four to five years, and we're planning and laying out the strategy, that we can support student scholarships and faculty investments in increasing our run rate over 50% in the next four to five years. It's a bold goal but we are Boldly Bearcats.

This ends my report.

Mr. Cassady:

Thank you, Peter. Any questions for the President of UC Foundation? Hearing none, at this point, I'm going to ask the members of the board to go into Executive Session.

EXECUTIVE SESSION:

The members of the board will not return to conduct further business after executive session is concluded. Our next regular board meeting will be held on Tuesday, August 21, 2018. Thank you for being with us today.

May I have a motion to enter Executive Session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee; to consider matters required to be kept confidential by federal law or regulations or state statutes; and conferring with counsel concerning disputes involving the University that are the subject of pending or imminent court action?
Upon a motion called by Mr. Brown, a second by Mrs. Valentine, roll call vote was taken.

AYE: Thomas Cassady; William C. Portman; Ronald D. Brown;; Kim Heiman; Tom Mischell; Margaret K. Valentine; Phil Collins; Rodney Williams

NAY: None

ABSENT: Geraldine B. Warner

Adjournment of Executive Session

Mr. Cassady:

Having no further business, may I have a motion then a second to adjourn?

A motion was called by Mrs. Valentine, and a second by Mr. Mischell.

Mr. Cassady:

Meeting adjourned.

THOMAS D. CASSADY
CHAIRPERSON

GERALDINE B. WARNER
SECRETARY