

**3361:50-1-04**

**Colleges and divisions: policies on student transfers within the University of Cincinnati.**

In order to facilitate the transfer of students among the various programs and colleges of the university of Cincinnati, the following policies shall apply:

- (A) The associate transfer degree (associate of arts and associate of science) is recognized as the degree designed to facilitate the transfer of students among the various colleges of the university. Students' transferring without the associate transfer degree or with an unarticulated associate technical degree will be evaluated on a course-by-course basis as to the equivalences of course work completed.
- (B) All transferring students must meet the admissions requirements of the college to which they are transferring; likewise, they must meet the graduation requirements of the college from which they take their baccalaureate degrees. Associate transfer degree students shall be subject to the same academic standards as students who have matriculated in the baccalaureate colleges as freshmen.
- (C) Each college shall have the responsibility to maintain current transfer agreements as appropriate with other colleges of the university. These agreements shall stipulate appropriate course-by-course and program-level equivalences. Changes in course-by-course or program equivalences shall be approved and published one academic year in advance of their implementation. Current course syllabi and supporting materials shall be available to facilitate the articulation of courses.
- (D) Each college shall appoint a transfer liaison responsible for coordinating transfer agreements and course equivalences. Centralized records of transfer agreements and course equivalences shall be maintained by the university.
- (E) Transfer agreements and the course equivalences shall be published and made available upon request to all university students. Students entering the university with the expressed intention of earning an associate transfer degree shall be provided this information upon admission.
- (F) In recognition of the associate transfer degree, students who transfer with this degree and who meet the admission requirements of the receiving baccalaureate college shall be awarded junior level university status.

Students transferring with associate technical degrees shall be extended the same university status as those holding associate transfer degrees if an articulation agreement exists between the associate technical program and the appropriate baccalaureate program.

Effective: March 1, 1998

Certification: Virginia L. Steiner signature  
Virginia L. Steiner  
Executive Secretary and Clerk, Board of Trustees

Date: February 11, 1998

Promulgated under: R.C. Section 111.15  
Rule amplifies: R.C. 3361.03.  
Prior effective date: August 28, 1987