Core Services & Shared Infrastructure Meeting Minutes

May 10, 2018
10:00-11:30AM
University Hall, Room 430a

Current Membership Roster

- Review and Approve Meeting Minutes (attached)
  - Approved

- Welcome Brian Verkamp, New AVP for UCIT-ESS and Co-chair for CSSI (Bruce Burton)

- Welcome Michelle Smith, Manager of Special Projects and Programs (Brian Verkamp)

- Welcome Nicole Barker (Jane Haniefy)
  - Nicole is a project manager with the UCIT PMO team; currently working on the IT Capital project, now known as IT NEXT
  - Nicole will be joining the committee attending alongside Jane for the next 4 – 6 months; after that time, Nicole will take over as the Project Manager assigned to this committee

- EIT Accessibility Training (Annette Ready)
  - Triple D, web authors & IT managers announcement went out last week regarding the accessibility course in Blackboard; the course needs to be completed by all faculty & staff
  - Course consists of 5 modules that should take approximately 5 minutes to complete, for a total of around 30 minutes; if you took the course last year, you will only be required to complete the two revised modules (1&5)
  - UC is required to report to the Office of Civil Rights (OCR) by September 25th with all names/titles for those that have completed the course
  - Laura Dell suggested revising the language in faculty communications to help people understand the deadlines and needs to prioritize this course

- Modo Labs & Canopy Portal Upgrade (Paul Foster, Josette Riep)
  - The last three years 35% of overall traffic is to the static landing page; we don’t really have good data on who is clicking on which
tiles, majority of users are just logging directly into Blackboard. There are few people scrolling down to the “1, 2, 3” section and even fewer scrolling down to resources section; this is an old way of setting up pages.

- Blackboard recently partnered with Modo Labs; Moto Labs provides desktop portal that can be customized.
- The desktop portal provides users with a more visual experience, uses screen real estate better, and allows us to easily point users to items that we want to promote or advertise to students or faculty.
- We want to implement this new desktop portal for the Fall semester.
- Want to establish long term vision in near future; one long-term goal would be to get to a point like LinkedIn or Facebook where we gather data on users and push information to them that they would be interested in for a more customized experience.
- All who would like to participate in the pilot should notify Jane Haniefy to be added to the committee.

- **UC Portal & Intranet Discussion (on-going – Dom Ferreri & Bruce Burton)**
  - Topic skipped – will discuss in next meeting

- **Enterprise-wide Survey Tool (on-going – Dom Ferreri & Bruce Burton)**
  - Topic skipped – will discuss in next meeting

- **CDW Collaboration Tools Recommendation Update (Brian Verkamp)**
  - Nine focus groups were conducted; in these we found people don’t know how to find the tools and in many cases we found that people don’t even know we have some of the tools (Box, eProfessional, etc.)
  - Number of tools being used is very high; recommendation made to consolidate.
  - Looking at implementing Cisco and Office 365 solutions for faculty, staff, students; includes Office suite, OneDrive, and SharePoint to provide an integrated experience.
  - Cisco was onsite 2 weeks ago to provide a demo; Microsoft is scheduled to be onsite to provide a comparable demo on May 31st.
  - After the demos are completed, we will review the two solutions at the next IT managers meeting and come up with a vendor recommendation; we may need to dig a little more and pilot both experiences to determined who we will move forward with.
  - This project will require an Active Directory redesign.
  - We expect to have a recommendation ready in June and will then begin the next steps in moving forward with an implementation.

- **New IT Managers Committee Co-chair (Brian Verkamp)**
  - Dale Hofstetter, Director IT, UCBA

- **Technical Advisory Group Update (Gary Grafe)**
  - Brian & Nelson have advised to hold off on Blackboard/Blackboard Analytics, question posed as to why we aren’t hosting it inside UC – believe the firewall issue would be avoided if we host internally, we need to do a risk assessment which will be reviewed and signed off on by Nelson.
  - Fallit (bookstore business partner) is putting a virtual machine on our network that we don’t have administrator rights to, there are security concerns with this approach, IOS and team are reviewing, asked for narrative around each view the vendor has requested, how are they going to use the data, how long do they plan to retain it, etc.
    - Vendor requested student information such as financial aid and address information; we will not provide this type of information to the vendor.
    - Currently trying to duplicate non-student data for phase 1.
    - Question posed: should student government be involved? Unsure if needed, we’ve already saved over a million dollars in fees with this partnership (new president & VP have been elected, Jane has names she can forward over if a student govt rep is wanted for this project); we are...
currently not releasing student data so assume a student representative is not needed at this time

- **Infrastructure Capital Project Update (Bruce Burton)**
  - We are currently working in the dorms and are about halfway done with switch installs
  - We will move to the ERC node room (Zimmer, Engineering, area) next; work in these areas will start in mid-June

- **IT Council Summer Recess – May & June**
  - The majority of attendees confirmed availability for June & July meetings

- **Other Updates**
  - N/A

Adjourn

**Core Services and Shared Infrastructure Box Folder**