

## IT Managers

### Meeting Summary

October 11, 2016

9:30 AM - 11:00 AM

University Hall, Room 450

**Welcome and Meeting Objectives** – Dom & Brian

**Review and approve minutes of 09-13-16 meeting** – Dom & Brian

The September's meeting summary was approved.

#### New Business

#### A Word from the CEO – Nelson

Nelson discussed the problem with exporting grades from Blackboard to Catalyst for 7-week courses and that faculty will have to manually insert grades. The team hopes to have this issue fixed by the end of October. If anyone has any questions direct them to Greg Lloyd and Jon Adams.

He also announced that the Acceptable Use of University Information Technology Resources is in its final stage and will be back in front of the President's Executive Committee at the end of the month. He wanted to point out one change – clause 2.4, page 2 – it is regarding the use of social media in teaching.

He also mentioned that the various technology and security policies are being reviewed on an annual basis in order to keep them current.

#### PMO Quick Update on projects. – Jamie Byrne

Accessibility - Linda Sabatelli

- 7 separate projects that are broken down to work independently
- Kicking off the Purchasing project

She mentioned that the due diligence is upon UC to check on software vendors products that are used or being considered for use that they incorporate accessibility standards.

Network Upgrade - Bruce Burton for Jane Haniefy

- Bruce mentioned that almost all of the 2001 equipment has been replaced in the node rooms with higher performance. All have back door communication for servicing. Questioned about upgrades to the Edwards Hall network, he mentioned that this was part of the Sander Node upgrade which is in the pipeline.
- LMS, SLATE, Credentialing – Jamie

## IT Managers Committee

### Committee Co-Chair

**Dominic Ferreri**

Asst. Vice President,  
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### Committee Co-Chair

**Brian Verkamp**

Asst. Dean, College of  
Education, Criminal  
Justice, and Human  
Services

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- **LMS** – completed Canvas vendor demo, still trying to reschedule D2L’s vendor demo; Usability testing of each vendor is in process; No longer targeting a Spring 2017 pilot, now looking at a Summer 2017 pilot
  - More information at <http://uc.edu/LMS>
- **SLATE** – Integration with Catalyst to go live in November. The number of data points transferred between Catalyst and Slate have been reduced to 5.
  - Radius will be a modified integration
- **Credentialing** – directly tied to the HLC visit (within next 24 months); must be able to produce transcripts of every faculty member (using a third party-Selection.com). The transcript data will become a part of the faculty’s record within HR. Over 3,500 faculty have participated.

#### Time and Expense – Terry Kunky

- User testing will be from early November – early December
- Aiming to launch a 45 day pilot in February 2017 and go Live on March 23<sup>rd</sup>  
Support will be provided by the vendor since it is cloud based. Not only are the travel and expense items covered by the system, but also P Card transactions are included.

#### UniverSIS Data Archive & Team Dynamix proposal update – Tom Cruse and Jon Adams

- Update web access was discontinued in September. Reviewing list of extracts/screens to be produced and there is a need to cut the number needed to be developed due to time constraints. The Treehouse software that is used to migrate the data from the mainframe to the server has been acquired and training is being conducted this week.
- Archiving of the warehouse has been included in this project.
- Data refresh operations for the warehouse are being reduced to weekly from daily since there is little or no activity in UniverSIS. There are people using the warehouse, but the usage is greatly reduced. Announcements will be made that the warehouse will be moved to a server within Catalyst and the BI Query BI Web will no longer be available.

#### Team Dynamix

- The contracts for the renewal of the Team Dynamix software are in negotiations along with a professional services contract to implement the service management portion of the software. It is the intent to have the contracts in place by the end of the calendar year.

## Distribution of the Data Governance and Classification Policy

Review and forward feedback in the next seven days to Cindy Lusby or... After the policy is endorsed it will go to IT Council.

## IT@UC Governance Committees: Updates, Strategies

- Information Security & Compliance -- Bo (Matt Williams)
  - Data Governance and Clarification policy from 2009 is under review. It has been organized differently and includes the data export policy. IT contains the organization of controls and what is restricted data as related to HIPAA and FERPA. The policy now goes to the Advisory Council for approval.
- Research & Development – Annette Marksberry (Jane Combs updated)
  - R&D Committee adding new members to include more of the decision makers
  - Working on NSF Proposal – \$500,000 grant which includes the use of the super computer
    - Includes a condo on OSC (Ohio Super Computers) campus, for two grad students
  - Offering high performance computer training – Tuesday morning and afternoon in Baldwin Hall
  - Co PI’s from UCIT and CEAS – working with them to create Institute for Analytics and Innovation. Tom Beck is the contact. The goal is to create a group that will make use of the high speed computing center.

- Development -
  - Creating a maker space community – cataloging the existing ones and finding new ones
  - Working with group who is involved with the redesign of former Sears building to provide a shared maker space.
- Hopes to come back to talk more about maker spaces
- Partnering with city on smart campus/smart city. UC area becomes test bed for smart connected community with hub around Martin Luther King Interchange.
- eLearning – Chris Edwards
  - Not in attendance to update
- Core Services & Shared Infrastructure – Diana
  - No updates

## What Have You Heard?

### IT Council Advisory Committee

- Working on refreshing bylaws – appointments, composition of who's on committees, term limits, ratio of staff to faculty – finalizing process
  - Sub committees, are they really committees? – outline exactly what these groups are in charge of doing?
  - Create structure and workflow
  - Taking pass back through it – will surface when a more final draft comes

### Regards to IT Managers list serve – incidents go to this

Discussion followed regarding receiving announcements of incidents or issues for immediate action. There is a need to create a separate listserv for communication of actions needed to be taken. The second listserv would be open for multiple people from each department to subscribe. This will keep the IT Managers listserv pure to only the managers and relevant policy issues, etc. There was mention of a third party app where you can subscribe to the incidents and can immediately forward it to convene a conference call with staff to discuss.

## Action Items

- **New Action Items**
- **Old Action Items**

## Adjourn

**The meeting was adjourned at 10:45am.**

**Attendees:** Terry Kunky, Birsan Kaya, Andrew Becker, Ketaki Mhaisekar, Don Hodges, Diana Noelcke, Clarence Brown, John Kreimer, Christian Amann, John Lawson, Dale Hofstetter, Christine Street, Dominic Ferreri, Nelson Vincent, Don Rainwater, Linda Sabatelli, Jane Combs, Yu-Chin Fu, Jamie, Tom, Bruce Burton, Brandon?, Vernon Jackson, Matt Williams