

IT Managers

Meeting Summary

November 8, 2016

9:30 AM - 11:00 AM

University Hall, Room 450

Welcome and Meeting Objectives – Brian

Review and approve the summary of 10-11-16 meeting – Brian

The October's meeting summary was approved.

New Business

Enterprise Risk Management (ERM) – Anita Ingram

Asst. Vice President - Chief Risk Officer

Enterprise Risk Management

Anita provided an overview of the ERM office and the process of gathering the risks and opportunities that face the university. A risk register was created by the leadership and a Heat Map was formed. Ways to minimize risks were identified and those risks were assigned to key individuals. She mentioned that identifying risks and working to address them would benefit the university's credit rating. The risk register has been approved by the various governance committees. An ERM Executive Committee has been formed which includes the President's Executive Committee plus the CIO and Athletic Director.

In addition Anita has been working with the UC Foundation to create a similar risk register and Heat Map. She mentioned that IT is a critical resource that holds the institution together. It is very important to deal with the inherent risks and possible disruptions to the IT network.

Anita provided a link to her Box folder with the presentation.

<https://uc.box.com/s/815g3w4275udepgkyj1u1otnbs41fok3>

IT Managers Committee

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Here is the link to the Educause Risk Register:

<https://library.educause.edu/resources/2015/10/it-risk-register>

A Word from the CIO – Nelson

Vice Chancellor for IT at Purdue Northwest – Tim Winders

Nelson introduced Tim Winders noting that he will be visiting for the next 2 ½ days to learn from another large institution. Tim mentioned that two regional campuses merged forming Purdue Northwest. He is seeking best practices, challenges from other institutions and looking for ways to collaborate. The branch campuses are autonomous from the main campus. They share some major systems but no human resources are shared.

Nelson asked Jon Adams to provide an update on the Blackboard grade transfer to Catalyst. Jon mentioned that the patch is working in test mode and the intent is to have it in production by the end of November. The recommendation will be to use Blackboard to submit grades.

He also reported that the AEM update to replace CQ ran over the allotted time for implementation due to the number of pages on our website. As a result they decided not to implement during normal business hours. They are 60% through the update. After the update is completed they will go back and upgrade those pages that may have been added during this time.

Update on IT Governance Bylaws – Brian Verkamp

Brian asked the committee for comments or concerns from the Bylaws that were distributed. He mentioned there were no major changes, and the intent was to describe how the current process is to work. A comment was raised that this committee doesn't really fit into the governance structure. A comment was raised that the voting structure was not specified. Nelson mentioned that there was a need to integrate the IT Governance with existing similar groups such as the Faculty Senate. The Faculty Senate changes leadership and committee representatives every two years. This document is intended to incorporate the rotation schedule of the other groups with the IT Governance committees.

A question was asked about submitting comments and the next steps. Nelson stated that comments are welcome and should be received before the end of the calendar year. [They should be sent to Jane Haniefy who is collecting those responses.] The next step is to forward the Bylaws to the President's Executive Committee for approval.

eLearning Strategic Plan – Brian Smith

Brian Smith provided some background on the eLearning Strategic Plan by stating the committee was convened in April 2015. It created this document to develop a strategic framework for the university. It does lack specific deliverables and was not intended to provide them. It was meant to define a common vocabulary for eLearning.

It was mentioned that the University will be unveiling its new UC Online initiative. How does this plan integrate with that initiative? The intent of the eLearning Strategic Plan was to focus on pedagogy not online learning.

Brian mentioned that the committee should review both documents and provide comments before the end of the calendar year.

IT Managers Notification Listserv – Erma

Erma mentioned that the new IT Managers Notification Listserv is still in development and will be in production soon. A notification will be sent to the IT Managers to inform them that it is operational and as many who want to receive notifications may be included in the list.

IT@UC Governance Committees: Updates, Strategies

- Information Security & Compliance -- Bo
- Research & Development – Jane Combs
- eLearning – Chris Edwards
- Core Services & Shared Infrastructure – Diana Noelcke

Nothing was reported from the committees.

What One Thing – Was not discussed

What Have You Heard?

Nelson reported that the university is undertaking a major effort to address the 504/508 EIT regulations. We will need the faculty's support to be compliant, yet he wants to encourage innovation. Faculty use of software, web sites and video lectures will be affected by these regulations. Brian mentioned that this is quite a challenge since students don't always self-identify as having a disability. Anita mentioned that Diversity and Inclusion was identified as a major enterprise risk.

Brian mentioned that the Higher Learning Commission has scheduled their site visit for September 24 – 25, 2018. He cautioned that any major upgrades or changes to a system might affect the site visit and consideration should be given to delay those implementation projects until after the visit.

Yu-Chin inquired about Microsoft DreamSpark Software. Brian replied, under our license agreement, the software is only permitted on the classroom computers. It is not permitted on faculty machines.

The meeting was adjourned at 11:05am.

Attendees: Birsen Kaya, Andrew Becker, Ketaki Mhaisekar, Don Hodges, Clarence Brown, John Kreimer, John Lawson, Dale Hofstetter, Chris Diersing, Nelson Vincent, Don Rainwater, Yu-Chin Fu, Jamie Byrne, Tom Cruse, Erma Fritsche, Brian Verkamp, Nathaniel O'Der, Megan Pfalsgraff, Matt Williams, Eric Tribbe, Bill Frigge, John Lawson, Birsen Kaya