Research & Development Committee
Meeting Minutes

Date: Tuesday, April 11, 2017
Time: 1:00 PM - 2:30 PM
Location: University Hall, Room 420B (Collaboration Space)

Present: CJ Kim, Matt Hartmann, Chris Noel, Tiffany Grant, Larry Schartman, Phil Taylor, Annette Marksberry, Brett Kottmann, Chris Collins, John Kennedy, Adam Chekour, Jane Combs, Michal Kouril, Ted Baldwin, Brett Harnett, Kurt Roberts, Chris Noel

Apologies: Steven Doehler, Xia Wang, Richard Beck, Bruce Burton, CJ Kim, Michael Richardson, Leslie Schick, Jane Strasser, John Wallrodt, Elaine Miller, Abdulaziz Bahha

1. Review and Approve March Meeting Minutes (attached)
   - Chris Collins motioned to accept March minutes with no changes; Phil Taylor seconded the motion. The motion passed unanimously.

2. LabArchives Proposal (see attachments - Tiffany Grant)
   - Secure cloud-based platform for researchers to collaborate.
   - Current pilot funding ends on December 1, 2017, asking for funding for three additional years for enterprise license.
   - Without enterprise license, cost is $124 per seat, per notebook, per year. Notebooks can be shared.
   - Notebook data is tied to UC email address but notebook can be reassigned.
   - Need to know the upgrade path.
   - June 1 will be integrated with Office 365
   - Need to reach out to CECH and Engineering to see if they are interested.
   - See attached PowerPoint presentation.

3. FISMA Task Force Update (Brett Harnett)
   - Trying to finalize their recommendation and have a draft proposal
   - Task force has 11 members (see attached)

4. Research Week Agenda (Brett Harnett)
   - See attached schedule
   - April 17 – 21

Research & Development Committee

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Mission Statement:
The Research and Development Committee will review and make recommendations on how the university should implement strategy, policies, processes, and services to support research computing, make recommendations on the IT services needed for research, above and beyond the base level of shared technology infrastructure, and recommend emerging research technologies, platforms, and collaboration tools.

Meeting Schedule:
2nd Tuesday of the month

Committee Membership List
5. **Research Data Management Needs Survey (Jane Combs)**
   - Ted and Annette will meet to discuss having a representative from this committee meet with the Office of Provost to present at new faculty orientation.

6. **Other Updates**
   - **UCIT Senior Leadership Changes (Annette Marksberry)**
     - Chris Edward, AVP for eLearning is leaving UC. Paul Foster will be interim in Chris’ eLearning role. Annette is assuming Chris’ role for the EIT program.

**Save The Date Events:**

THATCamp U Cincinnati 2017: Monday May 1 & Tuesday May 2 (possible half-day on Gaming with Dr. Evan Torner, May 3)